



**ROYAL DANISH
EMBASSY**
Warsaw

WE ARE RECRUITING:

Cultural Officer

(Limited time: One-year contract)

**Are you a strong communicator, passionate about Denmark and a bridge-builder between Danish and Polish culture and society?
Are you fluent in Polish and English, preferably with proficiency in Danish or another Scandinavian language? Then you might be our new colleague.**

What will you do?

As a member of the Political and Communication department you will work closely with the ambassador and the entire embassy team, you will be responsible for the cultural projects, which connect Denmark with Poland. The job includes:

- Organizing cultural events in partnership with Danish and Polish partners, in the field of culture (design, architecture, music etc.) and civil society
- Management of embassy's honorary patronages for cultural projects
- Assisting our Communication Department in media monitoring and as back up for the embassy's public diplomacy officer as well as other back-up functions within the embassy communications team.

What can we offer you?

- To be part of a dynamic and high-performing embassy team, with an informal and trust-based Scandinavian work culture and flexible working hours, conducive for a good work-life balance.
- Full time position for a **time-limited period of one year starting as soon as possible**, with conditions and terms in accordance with the Polish labour law and the regulations of the Danish Foreign Service.

Who we are, and what we do?

Check out our website, Twitter, Facebook and LinkedIn. You are welcome to contact our public diplomacy officer, Ms. Urszula Eriksen (+48 22 565 29 24) if you have any questions.

How to apply

Applications consisting of a short cover letter and a CV (maximum one A4) both in English to be sent to: **wawambjob@um.dk** by **12:00** on **25 January 2021**

Please write your name in the subject line and please insert the following clause in your application:

"I agree to process my personal data included in the application to be used for the recruitment purposes (in accordance with the Act of 29 August 1997 Data Protection Act, No. 133 Pos. 833)".

We see diversity and equal opportunities for all as key values and we welcome applications from all qualified applicants regardless of gender, age, background, sexual orientation, etc.

If you want to know more about the Embassy and what we do, please visit us: www.polen.um.dk

